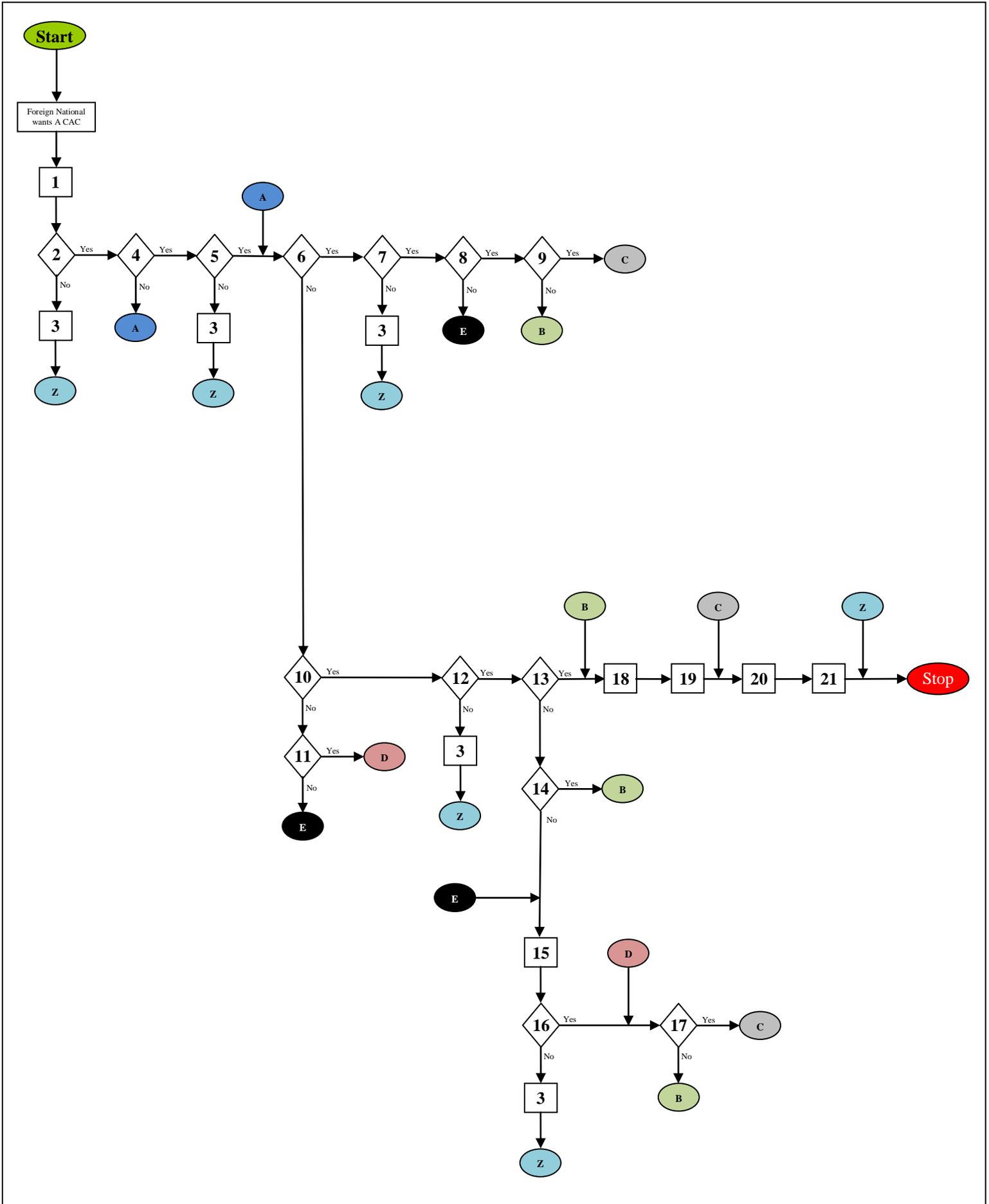


CAC ISSUANCE TO FOREIGN NATIONALS

(August 2012)

(Page 1 of 2)



1. Determine the trustworthiness of the Foreign National by applying the Credentialing Standards (reference OPM memorandum *Final Credentialing Standards for Issuing Personal Identity Verification Cards under HSPD-12*, July 31, 2008).
2. Did the Foreign National pass the Credentialing Standards?
3. The Foreign National is **not** eligible to be issued a CAC.
4. **(optional)** Do you want to apply the Supplemental Credentialing Standards towards the Foreign National to further assess trustworthiness (reference OPM memorandum *Final Credentialing Standards for Issuing Personal Identity Verification Cards under HSPD-12*, July 31, 2008)?
5. Did the Foreign National pass the Supplemental Credentialing Standards?
6. Is the Foreign National working in the United States?
7. Does the Foreign National have a Foreign Visit Request (FVR), or some other U.S. Government document, granting them approval to work in the United States?
8. Does the Foreign Visit Request (FVR), or other U.S. Government document, list the Foreign National as having a Confidential or Secret background investigation **or** a background check that is equivalent to a NACI or higher background investigation?
9. Does the Foreign National have a Social Security Number?
10. Is the Foreign National a Third Country National (TCN) working under a valid DoD contract?
11. Is the Foreign National a DoD contractor that has an approved waiver from CNIC HQ to be issued a CAC?
12. Did the Third Country National (TCN) receive approval from the government of the host country to work in the host country?
13. Does the Foreign National possess a successfully adjudicated NACI or equivalent background investigation?
14. Has the Foreign National possessed legal residence status within the United States or United States Territory for a minimum of three years, **and** has favorable fingerprint results returned from an FBI check, **and** has a NACI or equivalent background investigation been initiated?
15. The sponsoring organization needs to submit a waiver request to CNIC so that a valid background check can be performed on the Foreign National. The Foreign National will be checked in several databases (a fingerprint check against the FBI criminal history database, an FBI Investigations Files (name check search), and a name check against the Terrorist Screening database).
16. Was a waiver received from CNIC granting approval to issue a CAC to a Foreign National?
17. Does the Foreign National have a Social Security Number or 9-digit Foreign Identification Number (FIN)?
18. Enroll the Foreign National into DEERS to get assigned a 9-digit Foreign Identification Number (FIN).
19. Foreign National provides their FIN/SSN to the CVS Trusted Agent to input into CVS.
20. Complete a CVS Registration Request Form then enter the Foreign National into CVS to be issued a CAC.
21. After successfully entering the Foreign National into CVS have him/her go to an ID card issuance office to get issued a CAC.

Stop